

AGENDA

BOARD OF MAYOR AND ALDERMEN

March 20, 2007

7:30 PM

**Aldermanic Chambers
City Hall (3rd Floor)**

1. Mayor Guinta calls the meeting to order.
2. The Clerk calls the roll.
3. Presentation by Kate Benway, Marketing and Retention Specialist, submitting draft recommendations on the launch and implementation of a comprehensive economic development marketing initiative and seeking the Board's concurrence on the first phase.

CONSENT AGENDA

4. Mayor Guinta advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Accept BMA Minutes

- A. Minutes of meetings of the Board of Mayor and Aldermen held on November 14, 2006 (two meetings); November 28, 2006 (two meetings); December 5, 2006 (two meetings) and December 19, 2006 (two meetings).
(Note: available for viewing at the Office of the City Clerk and forwarded under separate cover to Mayor and Aldermen.)

Ratify and Confirm Poll Conducted

- B. On March 8, 2007 setting the polling hours for the Special Election in Ward 2 to be held on April 24th from 11 AM until 7 PM.
(Aldermen Roy, Long, Duval, Osborne, Pinard, Shea, Garrity, Smith, Forest, Lopez and O'Neil voted yea; Aldermen Gatsas, DeVries and Thibault were unavailable.)

Informational – to be Received and Filed

- C. Minutes of the MTA Commission meeting held on January 30, 2007 and the Financial and Ridership Reports for the month of January 2007.
- D. Communication from Former Mayors Dupuis and Wieczorek congratulating the City and MCTV on 15 years of providing education and government programming for the residents in the City of Manchester.
- E. Communication from Robert MacKenzie, Interim Director of Economic Development, submitting a response to questions raised by the Board relative to Jac Pac revenues.
- F. Communication from Robert MacKenzie, Director of Planning, submitting a draft of a series nine issue papers dealing with the environment, community development, the economy, infrastructure and transportation on behalf of a sub-committee preparing a new Master Plan for the City.

REPORTS OF COMMITTEES

**COMMITTEE ON ACCOUNTS, ENROLLMENT
AND REVENUE ADMINISTRATION**

- G. Advising that it has accepted the Management Letter responses submitted by Kevin M. Buckley, Independent City Auditor and recommends that the Board direct Mr. Buckley to draft a revised/updated Travel Policy for BMA consideration.

(Aldermen Pinard, Smith and Long voted yea; Aldermen Thibault and DeVries were absent.)

COMMITTEE ON ADMINISTRATION/INFORMATION SYTEMS

- H. Recommending that Ordinance:

“Amending Sections 33.025 and 33.026 (License Enforcement Inspector) of the Code of Ordinances of the City of Manchester.”

ought to pass.

(Unanimous vote)

- I.** Recommending that if it is the Mayor's intent to fill the position of Web Administrator within the Information Systems Department, the position be released so that the department may begin the recruiting process.

(Aldermen Lopez, Smith, Forest and DeVries voted yea; Alderman O'Neil was absent.)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

- J.** Recommending that a request to re-organize the Health Department complement reinstating the Deputy Public Health Director and Public Health Preparedness Administrator positions, eliminating two Public Health Administrator positions, and providing for promotion, hiring and fund movement of other staff be approved, and for such purpose Ordinance:

“Amending Sections 33.024, 33.025 & 33.026 (Deputy Public Health Director and Public Health Preparedness Administrator) of the Code of Ordinances of the City of Manchester.”

is submitted with the recommendation to refer same to the Committee on Bills on Second Reading for technical review.

(Aldermen Garrity, Pinard and Duval voted in favor. Alderman Gatsas was opposed. Alderman Shea was absent.)

- K.** Recommending that a request for two new Parking Control Officer positions (one full-time and one part-time) in the Parking Division be approved.

(Unanimous vote with exception of Alderman Shea who was absent.)

COMMITTEE ON JOINT SCHOOL BUILDINGS

- L.** Advising that it has accepted the monthly report for March 2007 as submitted by DMJM, and is forwarding same to the Board for informational purposes.

(School Committee Members Beaudry and Gelinas and Aldermen Thibault, Roy and Long voted yea; School Committee Member Herbert was absent.)

- M.** Advising that it has reviewed the Solicitor's report on appropriate use of the School Facilities Improvement Project contingency fund for specific projects and authorized the completion of the Beech Street School lighting project; the relocation of Southside Jr. High School hallway lockers; and the painting and drywall projects at the Wilson Street School.

(School Committee Members Beaudry and Gelinas and Aldermen Thibault, Roy and Long voted yea; School Committee Member Herbert was absent.)

- N.** Advising that it has requested that the School Board include the roof repairs to Hallsville School in the School Budget Proposal to be submitted to the Mayor.

(School Committee Members Beaudry and Gelinas and Aldermen Thibault, Roy and Long voted yea; School Committee Member Herbert was absent.)

SPECIAL COMMITTEE ON SOLID WASTE ACTIVITIES

- O.** Advising that it is opposed to the three current NH House Bills that are recommending a solid waste surcharge to be placed on all material that is either placed in landfills or incinerated within the state and requests that the Board of Mayor and Aldermen forward a letter in opposition to such House Bills to the State Legislature.

(Aldermen Roy, Lopez and Osborne voted yea; Aldermen O'Neil and Forest were absent.)

- P.** Requesting that the School Department provide the Committee with an update of the recycling program within the schools as well as a detailed report of all solid waste expenses for the District for presentation at the next committee meeting.

(Aldermen Roy, Lopez and Osborne voted yea; Aldermen O'Neil and Forest were absent.)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

- 5.** Ordinance to be submitted by City Clerk and City Solicitor regarding Central Business Service District Advisory Board.
- 6.** Nominations to be presented by Mayor Guinta, if available.
- 7.** Communication from Alderman Forest submitting the nomination of Carol Williams to succeed herself as a member of the Manchester Transit Authority Commission, term to expire May, 2012.
Ladies and Gentlemen, what is your pleasure?

8. Confirmation of the nomination of Mark Hobson to succeed Linda Capuchino as a member of the Personnel Appeals Board, term to expire March, 2010.
A motion is in order to confirm the nomination as presented.
9. Confirmation of the nomination of William Bevelaqua to succeed William Trombley (resignation) as an alternate member of the Board of Adjustment, term to expire March, 2010.
A motion is in order to confirm the nomination as presented.
10. Confirmation of the nomination of Jay Minkarah as Economic Development Director for the City of Manchester.
A motion is in order to confirm the nomination as presented.
11. Report(s) of the Committee on Community Improvement, if available.
Ladies and Gentlemen, what is your pleasure?
12. Mayor Guinta advises that a motion is in order to recess the regular meeting to allow the Committee on Finance to meet.
13. Mayor Guinta calls the meeting back to order.

OTHER BUSINESS

14. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
15. State Legislative Update to be presented by Mayor Guinta, if available.

- 16.** Ordinance to be submitted under separate cover relative to the Wellington Hill area properties pursuant to previous action of the Board.
(A motion is in order to read by title only.)

“Authorizing the Mayor to dispose of certain tax deeded parcels of land located in the so-called Wellington Hill area.”

(Note: Ordinance may be referred to the Committee on Bills on Second Reading with reports to be made at a later date or the Board may choose to suspend the rules and place the Ordinance on its final reading at this time without referrals to Committees.)

Ladies and Gentlemen, what is your pleasure?

- 17.** Communication from Alderman Garrity advising of his opposition to the potential sale of property located at 132 Titus Avenue by the Moore Center Services, Inc.

Ladies and Gentlemen, what is your pleasure?

- 18.** Communication from Carol Johnson, Deputy City Clerk, requesting the Board establish polling hours for the Special General Election to be held in Ward 2 on Tuesday, May 29, 2007 from 11 AM until 7 PM.

Ladies and Gentlemen, what is your pleasure?

- 19.** Communication from Tim Soucy, Public Health Director, seeking the Board’s approval that the City enter into a Logistics Trailer Agreement with the State of New Hampshire, Department of Safety.

If the Board so desires, a motion is in order that the Logistics Trailer Agreement be approved, subject to the review and approval of the City Solicitor.

- 20.** Communication from Virginia Lamberton, Human Resources Director, requesting transfer of funds in the amount of \$9,000 from contingency to Human Resources to cover shorts in the unemployment line item.

Ladies and Gentlemen, what is your pleasure?

- 21.** Purchase and Sales Agreement for proposed parcel located at Bass Island known as Tax Map TPK3, Lot 61 to be submitted by Planning Director, if available.

Ladies and Gentlemen, what is your pleasure?

TABLED ITEMS

A motion is in order to remove any of the following items from the table for discussion.

- 22.** Report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (Industrial) located on the south side of Gold Street east of the former Lawrence Branch of the B&M Railroad and including the following three lots Tax Map 875-14, 875-15, 875-16.”

ought to pass.

*(Aldermen Duval, Lopez, Garrity and Pinard recorded in favor; Alderman Gatsas opposed.)
(Tabled 09/05/2006)*

- 23.** Report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot 143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St. Augustin’s Cemetery.”

ought to pass.

*(Aldermen Duval, Lopez, Garrity and Pinard recorded in favor; Alderman Gatsas opposed.)
(Tabled 09/05/2006)*

24. NEW BUSINESS

- a) Communications
- b) Aldermen

- 25.** If there is no further business, a motion is in order to adjourn.